

***Job Reference Policy Statement***

It is the policy of the company to conduct such reference checks and background investigations as are deemed appropriate on all applicants for employment. No applicant will be hired unless and until the company receives such background information as it, in its sole discretion, deems satisfactory to make any hiring decision.

To assist the company in obtaining the references and other background information necessary to consider applications for employment, it is the policy of the company that all applicants must complete the following Consent to Obtain Background Information Form.

***Consent to Obtain Background Information***

I, the undersigned applicant, hereby authorize the company to obtain and verify verbally, in writing, or electronically such information about my background and qualifications for employment as the company, in its sole discretion, deems relevant to its decision whether to hire me for the position I am applying for, including without limitation professional and personal references, employment verifications, educational verifications, license and credentials, criminal records, motor vehicle records, credit reports, and Social Security number verifications.

In consideration of the company considering my application for employment, I hereby release the company and its officers, directors, agents, and employees from any and all claims I may have arising out of the obtaining and verification of such information.

I hereby authorize any and all persons to disclose information to the company about my previous employment or suitability for future employment

In consideration of any person agreeing to provide information to the company as authorized by this form, I hereby release any such person and any affiliated offices, directors, agents, and employees from any and all claims I may have arising out of the disclosure of such information.

**APPLICANT**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Applicant Name)